



## Central Florida Community Arts JOB DESCRIPTION FORM

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**TITLE:** School of Arts & Health - Teaching Artist

**SUPERVISOR:** Director of School of Arts & Health

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### JOB DESCRIPTION SUMMARY

- Teaching Artists with the CFCArts' School of Arts & Health provide high level cross disciplinary arts education to students in both private lessons and group classes/workshops based on their training, experience, and abilities.
- We are hiring for Teaching Artists to teach in the following categories. Please specify which area(s) in which you are interested.
  - **Academy** - Private lessons, group classes/workshops in all disciplines of the performing arts for all ages.
  - **Arts Access** - Community based arts experiences including virtual and partner based programming for under resourced populations using an Arts in Public Health approach.
    - Arts In Public Health is defined as using Arts and Culture to promote the health of our community as a whole through use of the Social Determinants of Health to provide equitable access to the arts for all people.
  - **Arts & Wellness** - Engaging arts experiences for people with unique abilities and/or disease.
  - **Arts in Action** - Specialized arts classes for healthy seniors ages 55 years and older across Central Florida.

### JOB RESPONSIBILITIES FOR ALL TEACHING ARTISTS:

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Teaching Artists will be skilled in one or more of the following arts disciplines: vocal and instrumental music, drama, fine art, dance & creative writing and capable of disseminating instruction to a diverse base of students.
- Plan and prepare lesson plans in relation to the assigned individual's or group's needs.
- Maintain up to date availability with the School scheduling team
- Be available to teach during availability that is given to the School
- Skilled in teaching both virtually (via the Google Meets or Zoom platform) and in face to face instruction
- Keep scheduling and invoice records by updating MyMusicStaff on a monthly basis and ensuring that all records are updated and correct for monthly payment processing

### SPECIFIC JOB RESPONSIBILITIES - Academy

- Teaching Artists will be specifically trained in one or more of the following: vocal pedagogy, instrumental studies (on any instrument), and/or dance instruction.
- Build personal studio by marketing and bringing in new students in partnership with the Academy team.

- Liaison with Academy staff and/or parents to ensure that students are aware of and prepared for all opportunities offered through CFCArts
- Assess students abilities and provide feedback
- Prepare students for recitals and showcases
- Instructors will select one of three pay scale options based on their level of experience and qualifications.

### **SPECIFIC JOB RESPONSIBILITIES - Arts Access, Arts & Wellness, & Arts In Action**

- Attend training sessions and internal meetings as scheduled within your availability
- Request and acquire appropriate teaching materials/resources from Central Campus
- Assess students abilities and provide feedback both to Service Agency or Parent in addition to the Director of the School of Arts & Health
- Keep track of measurable benchmarks using CFCArts assessment form in relation to grant and research funding.
- All Arts Access Teaching Artists will be paid a rate of \$30 per hour taught. Depending on the physical location of the assigned site in relation to our downtown campus, there may be a travel stipend available.

#### **Minimum Qualifications:**

- Bachelor's degree in Music or Music Education; OR, Four years experience in instrument appropriate to the area of assignment; OR, Any equivalent combination of experience and/or education from which comparable knowledge, skills and abilities have been achieved.
- Strong interpersonal, communication and phone skills
- Ability to articulate about CFCArts' mission and role in the community
- Attention to detail and highly organized
- Knowledge of MS Office and other database programs
- Strong writing, proofreading, and communication skills