



# Participant Contract

## Children and Youth Arts Programs, Musical Theatre

To produce the most educational, rewarding, and professional rehearsal and performance experience possible for all participants, Central Florida Community Arts expects the following from each participating member of the cast:

- **Prompt and regular attendance at all rehearsals and productions.** Theatre is a highly collaborative art form, and thus the attendance of all cast members is vital for the good of the group. When one cast member is unexpectedly and/or repeatedly late or absent, the entire group is highly affected. Therefore, unexcused lateness and absence is unacceptable, and repeated offenses may result in reassignment or reduction of a cast member's lines and/or role. Please note that conflicts with a dress rehearsal or production date/time may also result in reassignment or reduction of a cast member's lines and/or role, or prohibit a student from being able to participate as a cast member.
- **Full disclosure of any conflicts with any rehearsal dates/times.** We understand that this is not the only activity in the lives of participants. However, as stated above, prior conflicts with a dress rehearsal or performance date may prohibit a student from participation as a cast member in this production. Prior conflicts should have been listed on the Audition Form and/or clarified with the program staff at auditions. Prior conflicts are not accepted as excused conflicts after auditions.
- **Notification of any emergency conflicts at the earliest possible time.** We understand that emergencies do occur. However, it is important for all participants that the program staff is notified of any emergency conflicts as soon as possible, either by phone or email. All participants will have access to relevant phone numbers and email addresses for program staff.  
*Acceptable emergency conflicts:* Injury or illness that affects the participant to the extent that they are unable to participate; death, illness, or other unexpected hospitalization of a close family member; natural disaster (serious flood, hurricane, etc.)  
*Unacceptable emergency conflicts:* Visiting with family or friends; illness or injury that does not affect the participant to the extent that they are unable to participate; illness or injury of a family member that does not affect ability to get to rehearsal; bad weather that is not a natural disaster; homework; naptime; bad moods; being "grounded" or having privileges revoked; other extracurricular events; birthdays or other holidays/celebrations/special events; etc.  
Please note that some emergency conflicts listed as unacceptable would be acceptable as prior conflicts—but not as emergency conflicts. (For instance, a family birthday celebration!)
- **Payment of tuition costs** by card, cash or check (made out to Central Florida Community Arts). If you have questions about tuition, please feel free to contact Program Administrator Lori Miller in person, by email at [youth@cfcart.com](mailto:youth@cfcart.com), or by phone at (407) 937-1800 x719.

- **Appropriate behavior and responsibility at all times** throughout the rehearsal and performance process. Participants in any Central Florida Community Arts program will be held to a standard of appropriate behavior and responsibility. Consequences for violations of this standard of behavior and responsibility are as follows, and will be documented:
  - First violation: The participant will receive a private verbal warning.
  - Second violation: A parent/guardian of the participant will be notified.
  - Third violation: CFCArts will contact a parent/guardian to set up a meeting between CFCArts staff, the participant, and a parent/guardian to discuss further steps.

Please note that if a participant commits an extreme violation (e.g. an extreme act of violence), one or more disciplinary steps may be skipped.

Violations include, but are not limited to: Absence or extreme lateness without prior approval or confirmed emergency; violence and/or bullying (physical, mental, or emotional); possession of an illegal item or substance; attendance while under the influence of an illegal substance; substantial and/or consistent lack of preparation or effort; highly and/or consistently disrespectful behavior towards program staff or other participants; vandalism; and theft.

- **Memorization of assigned material by dates assigned** by program staff. Reasonable memorization dates will be set by program staff in accordance with the amount of memorization required for each role and the age of the participant. Because of this, it may be that not every participant will be assigned the same memorization date.
- **Assistance in publicizing the performance.** CFCArts will provide participants with a reasonable number of flyers to distribute around Central Florida. Participants will be expected to complete this task by the date assigned by the program staff. Other methods of publicizing the performance, such as word-of-mouth and social media, are encouraged.
- **Completion of the CFCArts Membership Form** by a parent/guardian. A parent/guardian who is legally responsible for the participant/s named must complete the CFCArts Membership Form. Declination of a parent/guardian to complete this form will render participants under their legal care unable to participate in CFCArts programs. If a participant is 18 years old, they may complete the Membership Form of their own accord.
- **Signing of CFCArts' Participant Contract** (this document) by a parent/guardian and participant/s named (unless participant is 18 years old). See below.

**Signatures and Affirmation**

We the undersigned (Legal parent/guardian of participant/s and participant/s named) agree to uphold and follow the expectations outlined in this document. Signing signifies full comprehension of the expectations that this document entails. Signing signifies that the participant/s has the complete and informed permission of the parent/guardian to participate fully in this program.

Parent/Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Participant/s Name/s: \_\_\_\_\_